

Design Pod Order Form



Event Name			
Venue		Show Dates	

PLEASE RETURN FORM TO:
Global Experience Specialists (GES)
Exhibition Services LLC,

PO Box 282786, Dubai
 Email: uaecustomerservice@ges.com
 Tel: +971 4 885 5448

DEADLINE DATE: 24th August 2020
No orders to be received after the deadline date

Invoicing details:			
Company Name			
Billing Address			
Telephone		VAT Reg. No.	
Email (to send the invoice)			
Contact Person		Signature	

DESIGN POD PACKAGES



Please note that above visual is for reference only.
 Stand package may vary and may look different depending on the stand size, location and orientation.








- Full wall, fascia and front counter graphics
- 42" LED Screen – wall mounted
- 1 no. x Attached MDF Cupboard
- 1 no. x Literature Rack (XA51)
- 1 no. x White Bar Stool (MC82)
- 3 no. x 35W Spotlights
- 1 no. x 3Pin UK Standard Socket

For any additional stand requirements, please check below options or contact us via email on uaecustomerservice@ges.com for further assistance and information.

Design Pod Order Form



ADDITIONAL ITEM OPTIONS

CODE	DESCRIPTION		DIMENSIONS	PRICE (USD)	PRICE (AED)	QTY	TOTAL
MC82	BAR STOOL – White		D400 X W400 X H900 X SH800	70.00	258.00		
XA51	LITERATURE RACK – Clear Grey		D350 X W270 X H1550	90.00	331.00		
MA10a	WASTE BASKET - Grey		Dia.280 X H300	15.00	56.00		
FSW	White Melamine FLAT SHELF 1mW x 300mmD (with bracket)		1mW x 300mmD	79.00	291.00		
EO30	ELECTRICAL SOCKET (Single 3-PIN UK Standard)			75.00	276.00		
EC1	EXTENSION CORD			20.00	74.00		
MPA1	MULTI PIN PLUG ADAPTOR			15.00	56.00		
SUBTOTAL (AED)							
HANDLING FEE (10.00 AED)							
5% VAT (AED)							
TOTAL AMOUNT INCLUDING VAT (AED)							



Terms and Conditions:

PAYMENT POLICY

1. Prices on this form is exclusive of 5% VAT.
2. All orders must be placed in writing. No services shall be performed unless, GES accepts the order. GES at its sole discretion reserves the right to substitute unavailable items of a similar quality, specification and performance.
3. All confirmed orders will be processed, and an invoice will be sent within 3-5 working days from the date of order.
4. Please contact GES if invoice has not been received after 5 working days from date of order.
5. Rates are on a rental basis for the duration of the exhibition
6. Any socket/spotlights/TV relocations onsite due to the incorrect grid plan submitted, will incur a surcharge.
7. GES will do all possible to accommodate all orders, but at our sole discretion, reserve the right to substitute items that may be unavailable to those of a similar specification, quality and performance
8. All dimensions are provided in millimeters and are approximate only
9. It is the Exhibitor's responsibility to keep hire items in good condition during the continuance of hire. In the event of any item being damaged or lost through any cause whatsoever, the hirer agrees to pay GES the full value of such items in addition to the original hire charge
10. **The full invoice value must be paid in AED or USD currency 15 days prior to the show opening date.**
11. **All orders received after 24th August 2020, will incur surcharge and subject to item availability.**
12. **Any orders received after the deadline date are subject to availability and 20% surcharge.**

Bank Transfer and Cheque Payment Information:

Should you wish to make payment by bank transfer please use the GES bank details below. Please note payments can be made in US Dollars, Emirati Dirham or British Sterling – see specific IBAN numbers below.

Bank Account Name: Global experience specialists (GES)

Bank: Abu Dhabi Commercial Bank

Branch: Mall of the Emirates

Swift Code: ADCBAEAA

IBAN Emirati Dirham: AE270030010066767126001

Please send a copy of the bank transfer confirmation / remittance to uaeremittance@ges.com once the transfer has been made so that we can check your payment with our Accounts team.

I will be paying by:

Cheque

Bank Transfer

Credit Card (please contact us)

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

I AGREE IN PLACING THIS ORDER THAT I HAVE ACCEPTED GLOBAL EXPERIENCE SPECIALISTS (GES) TERMS AND CONDITIONS OF CONTRACT

Authorised Signature

Authorised Name - Please Print

____/____/____
Date